JSC NEVA-METAL Privacy Notice.

Our contact details

Address: 2-H facility, 4 Khimichesky St., litt. Б, Saint Petersburg, Russia.

E-mail: info@nevametal.ru

The type of personal information we collect

We currently collect and process the following information:

- Information about representatives of legal entities (including our counterparties): name and contact details (contact telephone number, business e-mail), job position, name of the company, passport details, visa number (hereinafter visa means visa or other document which is necessary for entry into Russian Federation), visa validity date.

How we get the personal information and why we have it

Most of the personal information we process for one of the following reasons:

● entering and performance of a supply, sale and other contracts;

● undertaking due diligence;

● searching and attracting new customers;

● ensuring access control at facilities;

● obtaining documents which are necessary for entry into the country;

● increase customer loyalty to the company;

● improving the efficiency of the company;

● providing access to company`s information resources and infrastructure;

● settlement of disputes relating to goods delivered, services (work) rendered;

● input message processing.

Also we may transfer all information related to the performance of the contract to insurance companies, banks, financial institutions, consultants and other entities, especially in situations of any breach of the contract subject to the requirements of applicable legislation and existing agreements (if they are concluded).

The lawful bases we rely on for processing this information are:

(a) We have a contractual obligation.

(b) We have a legitimate interest to undertake due diligence in relation to our counterparties.

(c) We have a legal obligation.

Processing Your personal information is based on contractual obligation and legal obligation.

It is impossible to enter and perform the contracts without data transfer, therefore, if You object to the processing of Your personal data, we can`t have contractual obligations with You.

How we process your personal information

We do not process your personal information automatically, Your personal information is always processed by a person in the course of decision-making.

How we store your personal information

Your personal information is securely stored. We keep information about representatives of legal entities for 5 years after expiration or discharge of a contract.

Your data protection rights

Under General Data Protection Regulation (EU) 2016/679, You have rights including:

Your right of access - You have the right to ask us for copies of Your personal information.

Your right to rectification - You have the right to ask us to rectify personal information You think is inaccurate. You also have the right to ask us to complete information You think is incomplete.

Your right to erasure - You have the right to ask us to erase Your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of Your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of Your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information You gave us to another organisation, or to You, in certain circumstances.

Your right to withdraw consent - When we process Your personal data based on Your consent, You may withdraw Your consent with Your personal data processing at any time. To exercise the above right, please file a written request. Please note that withdrawal of consent shall not affect data processing that have been carried out prior to the withdrawal of consent as well as data processing might result in a legitimate interest or obligation based on the law to proceed with Your personal data processing.

You are not required to pay any charge for exercising your rights. If You make a request, we have one month to respond to You.

Please contact us info@nevametal.ru if You wish to make a request.

How to complain

If You have any concerns about our use of Your personal information, You can make a complaint to us at info@nevametal.ru

If You have a valid reason to believe that Your rights as a data subject have been violated or affected, You have the right to file a complaint with the nearest supervisory authority.

Last updated on 16/05/2023.